



## **CITY OF HAYWARD**

### **AGENDA REPORT**

AGENDA DATE 11/14/00

AGENDA ITEM 2

WORK SESSION ITEM \_\_\_\_\_

**TO:** Mayor and City Council

**FROM:** Director of Public Works

**SUBJECT:** Weekes Branch Library Expansion: Approval of Plans and Specifications and Call for Bids

#### **RECOMMENDATION:**

It is recommended that the City Council approve the attached resolution that approves the plans and specifications for the Weekes Branch Library Expansion and calls for bids to be received on December 19, 2000.

#### **BACKGROUND:**

The project consists of an addition to and modification of the existing Weekes Branch Library building to include approximately 2800 square feet of expanded collection area, more seating, an expanded children's collection and young adult area, and a new program room. The project will remodel the existing bathrooms to meet the State's current handicapped accessibility code, replace the existing HVAC system, carpeting, roofing, and window glazing, upgrade the electrical system, and improve seismic reinforcement.

The project is categorically exempt under the Addition to an Existing Structure section of the California Environmental Quality Act.

The Council also authorized design of a 950 square foot expansion to the adult collection area and a 280 square foot area as additive alternatives.

A modular building for use as a temporary branch library will be installed in Weekes Park for the duration of the construction period. Later this month, staff will bring to Council the details for the temporary facility, as well as a request for the necessary appropriation of funds.

Staff has established a goal of 16 percent for Disadvantaged Business Enterprises (DBE) participation and a goal of 4 percent for Women's Business Enterprises (WBE) participation for this project. The goals were established through an evaluation of available subcontracting opportunities for the project and an analysis as to which portion of that subcontracting would be reasonable to set aside for DBE and WBE participation.

**PROJECT COSTS:**

The estimated costs of the project are as follows:

Construction	
Base Bid	\$ 1, 100,000
Additive Alternatives	420,000
Consultant Design and Construction Support	160,000
Design Administration	35,000
Construction Inspection and Administration	55,000
Total	<u>\$ 1,770,000</u>

**FUNDING:**

A total of \$1,140,000 is programmed in the Capital Improvement Fund of the 2000/01 Five-Year Capital Improvement Program, which includes a Project Legacy Committee contribution of \$100,000 and \$40,000 from Friends of the Hayward Public Library. Excluding the Additive Alternates, the total estimated project costs, including design and administration, would be \$1,350,000. Thus, additional funds in the amount of \$210,000 would be required for the Base Bid project, assuming bids come in at the estimate. In addition, fund-raising efforts are continuing by both the Project Legacy Committee and also the Friends of the Hayward Public Library. The success of this fund raising and the actual bids received will determine what additional appropriations will be necessary and whether or not any of the additives can be awarded.

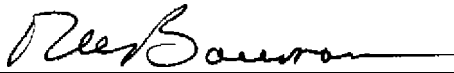
Additionally, Project Legacy has committed another \$111,000 to be used for separately purchased shelving, furnishings, and equipment or, if necessary, towards construction costs.

**SCHEDULE:**

The following schedule has been developed for this project:

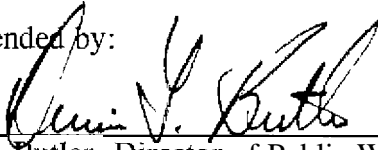
Open Bids	December 19, 2000
Award Construction Contract	January 9, 2001
Occupy Temporary Branch Library	February 5, 2001
Begin Construction	February 12, 2001
Complete Construction	August 13, 2001
Complete Construction (with additive alternatives)	September 14, 2001

Prepared by:



Robert A. Bauman, Deputy Director of Public Works

Recommended by:



Dennis L. Butler, Director of Public Works

Approved by:



Jesús Armas, City Manager

Attachments: Exhibit A: Project Location Map

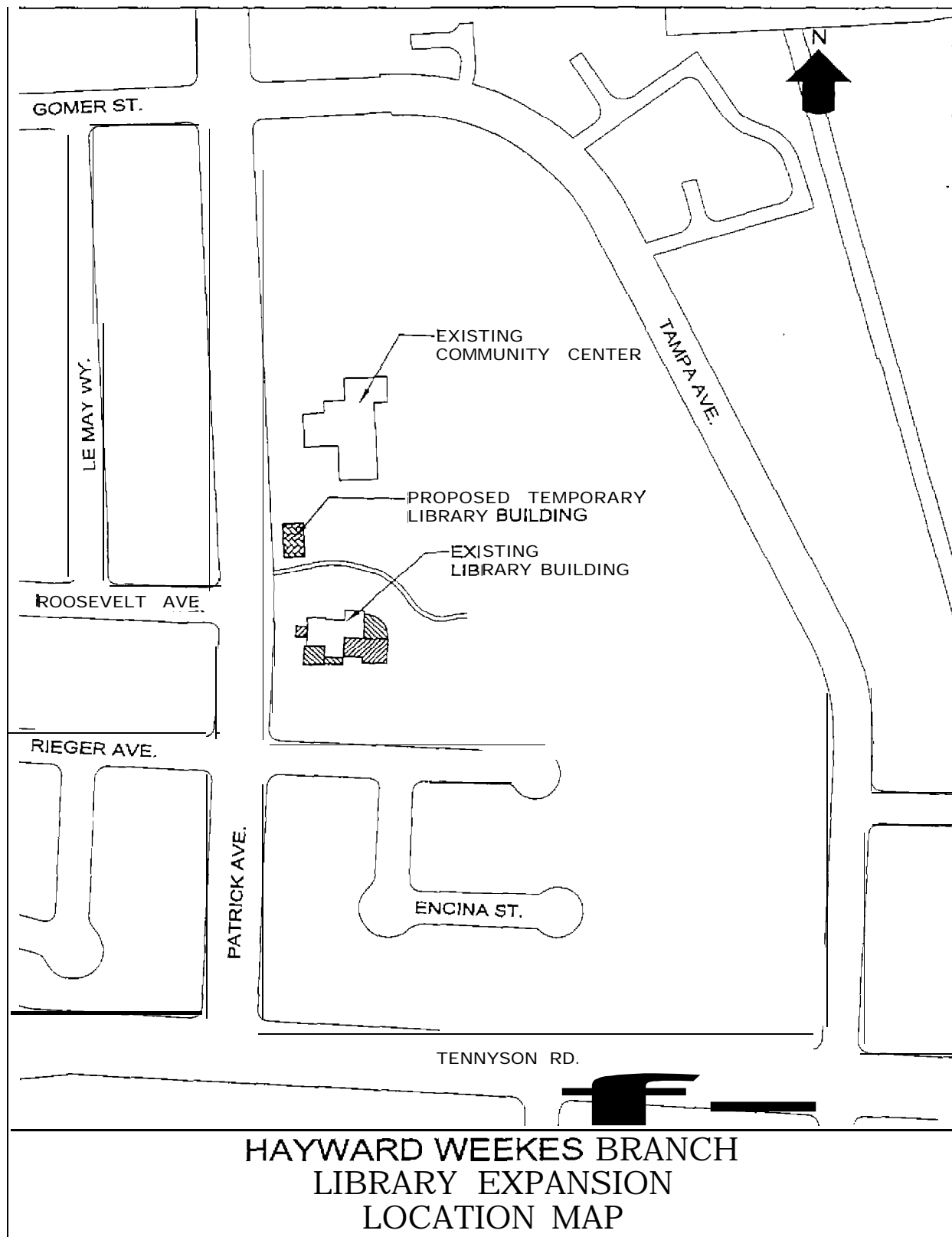


Exhibit A

# DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_

Introduced by Council Member \_\_\_\_\_

RESOLUTION APPROVING PLANS AND  
SPECIFICATIONS FOR WEEKES BRANCH LIBRARY  
EXPANSION PROJECT, PROJECT NO. 6918, AND  
CALL FOR BIDS

BE IT RESOLVED by the City Council of the City of Hayward as follows:

1. That those certain plans and specifications for the Weekes Branch Library Expansion Project, Project no. 6918, which are on file in the office of the City Clerk, are hereby adopted as the plans and specifications for the project;
2. That the City Clerk is hereby directed to cause a notice calling for bids for the required work and material to be made in the form and manner provided by law.
3. That sealed bids therefor will be received by the City Clerk's office at City Hall, 777 B Street, Hayward, California 94541, up to the hour of 2:00 p.m. on Tuesday, December 19, 2000, and immediately thereafter publicly opened and declared by the City Clerk in the Public Works Conference Room, City Hall, Hayward, California;
4. Award of the project will be based upon the base bid plus additive alternatives in the following sequence: 1) performance patio; 2) room divider; 3) wall paneling; 4) adult collection expansion; and 5) staff work area expansion; and
5. That the City Council will consider a report on the bids at a regular meeting following the aforesaid opening and declaration of same.

IN COUNCIL, HAYWARD, CALIFORNIA \_\_\_\_\_ , 2000

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: \_\_\_\_\_  
City Clerk of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney **of** the City of Hayward